



School of Law  
Office of the Registrar

University of San Francisco School of Law

Petition for Visiting Status

Name \_\_\_\_\_ Class: 1 2 3 4 LLM
Student ID Number: [grid] Division: Part Full Time
Email: \_\_\_\_\_ Telephone number: \_\_\_\_\_
Address: \_\_\_\_\_

I hereby request permission to spend the \_\_\_\_\_ / \_\_\_\_\_
semester year

As a visiting student at: \_\_\_\_\_, which is a law
school approved by the American Bar Association.

Petitioners, please note: Permission to attend an ABA/AALS-approved law school as a visiting student may be granted only in extraordinary, unforeseen circumstances related to family, health or other unusual personal situations, and only for a student's final semester or year of law school.

To obtain approval, students must submit this form to the Associate Dean for Academic Affairs, accompanied by a petition identifying the school at which the student desires to visit, the student's proposed course of study, the unit value of the course of study, the dates of the visit, the student's reason for seeking approval, and any other information the dean deems necessary or appropriate.

\* I understand and will comply with all regulations pertaining to visiting status at another institution as outlined on the bottom of this form.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Regulations Governing Visiting Status at Another Institution:

- 1. The institution attended must be approved and accredited by the American Bar Association;
2. No USF required courses or the Upper Level Research & Writing Requirement may be taken at another institution;
3. Credits earned during the visit will be accepted only if the earned in letter-graded "classroom" courses in which the student receives a letter grade of "C" or better.
4. Only the credit earned for a course taken at another institution will transfer.
5. The courses taken at another institution must not substantially duplicate any theretofore or thereafter taken for credit at USF;
6. The visiting student is responsible for making their own arrangements, including financial, with the other institutions;
7. It is the student's responsibility to insure that transcripts of grades are promptly submitted to the Law Registrar in a timely fashion.
8. An administrative fee is charged to USF students who visit another institution

Received \_\_\_\_\_ Initials \_\_\_\_\_ Processed \_\_\_\_\_ Initials \_\_\_\_\_